



Mateja JAMNIK

Date of Birth: 16.09.1976

Sex: Female

Nationality: Slovenian

CONTACT

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Slovenia

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EDUCATION

Masters of Philosophy (M.Sc. Phil)

University of Ljubljana, Faculty of Arts
2003 – 2009

Bachelor of Philosophy (B.Sc. Phil)

University of Ljubljana, Faculty of Arts
1994 – 2003

National certificate for professional educator

University of Ljubljana, Faculty of Arts
2004 – 2006

LANGUES

- ✓ Slovenian : Native
- ✓ English : Advanced
- ✓ Srbo-Croatian : Advanced
- ✓ German : Elementary
- ✓ Italian : Elementary

ABOUT ME

I would be happy to strengthen your team with my analytical skills, creative solutions and flexibility at work. I am a highly motivated independent, problem-solving person with twenty-three years of working experience in management, editing, publishing, communication and finances. I have a high level of sense for rightfulness and an almost endless will in changing the world to be a better place for all.

WORK EXPERIENCE

DRUŠTVO JASA – JASA ASSOCIATION | president of org.

Apr. 1997 - ongoing

- 1. President of NGO** (caring for financial, organizational and human resource management of organization; cooperating with eminent representatives of society: politicians, artists, intellectuals ...)
- 2. International project manager** in EU funded projects (*Interreg, DG Home, Erasmus +* - 11 successfully implemented projects)
- 3. PR, marketing and communication** (editing websites and social media, writing blogs, preparing materials for the media, doing emailing marketing ...)
- 4. Fundraising** (Independent financial management, acquisition of thousands of deals with more than 500 companies, more than 100 municipalities, 500 schools & kindergartens, 70 libraries, Ministries of Education, Culture, Environment and Agriculture ...)
- 5. Organizer of public events** (230 smaller at and 46 larger public events with more than 20.000 participants; literary evenings, round tables, workshops, exhibitions, promotional events, competitions ...)
- 6. Editorial work & publishing activities** (*Jasa Association* has published 25 books in a total circulation of 87.500 books; all books are available in all public libraries and schools)
- 7. Writing** of author articles and performing research work
- 8. Teacher**, trainer and moderator in different workshops

FIRST GYMNASIUM MARIBOR | Teacher of philosophy

Sep. 2005 - Jul. 2006

Teaching 240 high school students (17-18 years), preparing students for the final exam, leading an interest group once a week, writing philosophical essays, participating in professional meetings of teachers, helping with national competition in philosophy and evaluating of students works.

REFERNCE CONTACTS

Darko Ferčej, Head of *E-institut* (www.ezavod.si/en/)

darko@ezavod.si; tel: +386 31 214 276

Mariska Pronk, manager at *Pronk & Training*;

mariska@pronkentraining.nl; tel. +31 6 127 895 81

COMPETENCES

Administration



Communication



Computer - digital



Management



Organization



Driving licence B

